

Once you are on the MyHC page login using your HC network or HC email login credentials.

**Portal**

[Home](#)

**Quick Links**

- HC Email
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- HC Alert
- HC Password Reset
- HC Catalog
- HC Website

**Portal**

**Welcome**

Welcome to MyHC, the Howard College student portal. Please login above to access your information. If you have any questions or problems with your login or MyHC, please contact:

- Big Spring – 432 264-5055 or [itsupport@howardcollege.edu](mailto:itsupport@howardcollege.edu)
- San Angelo – 325 481-8300 ext 3255 or [itsupport@howardcollege.edu](mailto:itsupport@howardcollege.edu)

**Office Hours:**

Fall/Spring

08:00 AM – 05:00 PM Monday – Thursday

08:00 AM – 03:00 PM Friday

Summer (Current Hours)

07:30 AM – 05:00 PM Monday – Thursday

**What is MyHC**

MyHC , is an interactive information system for currently enrolled students, as well as faculty and staff to access online resources and information.

**Events Calendar**

< **November 2015** >

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5

Full Size Calendar

**Campus Announcements**

You have no incoming announcements.

**Campus Connect v4**

- [Advisor Access](#)
- [Faculty Access](#)

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**Faculty Access**

- [Course Rosters](#)
- [Course Enrollment](#)
- [Roster Certification](#)
- [Grade Entry](#)
- [Course Availability](#)
- [Review/Update Alerts](#)

Once you are logged in click on the Campus Connect v4 tab/link at the top of the page. This will take you to Advisor Access or Faculty Access depending on your account.

If you are not seeing the Faculty Access links that the arrow to the right is pointing too then click on the Faculty Access link in the Campus Connect v4 box on the top left of the page and the links above should appear.

**Campus Connect v4**

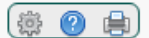
- [Advisor Access](#)
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Option: ROSTER\_CERT  
Running on node: ITAN01

Please select from the following terms:

Please select a Term from the following list:

- \* Spring 16 - All (Spr,Flx,Mini)
- \* Spring 16 - Flex
- \* Spring 16 - Mini
- \*\* Fall 15 - All (Fall,Flx,Min)
- \*\* Fall 15 - Flex
- \*\* Fall 15 - Dec Mini

Go!

To certify your census rosters you will need to click on the Roster Certification link and it will load a term code box like the one below. Select the term code you are needing to certify a course for and click on the Go button.

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Option: ROSTER\_CERT  
Running on node: ITAN03

Please select from the following terms:

Please select a Term from the following list:

- \* Spring 16 - All (Spr,Flx,Mini)
- \* Spring 16 - Flex
- \* Spring 16 - Mini
- \*\* Fall 15 - All (Fall,Flx,Min)
- \*\* Fall 15 - Flex
- \*\* Fall 15 - Dec Mini

Go!

Once you have clicked Go on the previous step it will process your request and if you have any courses that are ready to be certified they will be listed below. Select the course you are interested in and click on the Go button next to the course. Each course has to be processed individually.

Please select from the following list of available courses:

NURA-1301 .OT1 15/1F - Ins: Arista, Vanessa (Limit:15 Enr:4) Go!

**Campus Connect v4**

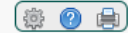
- Advisor Access
- Faculty Access**

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**Faculty Access**

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- Grade Entry
- Course Availability
- Review/Update Alerts



Option: ROSTER\_CERT  
Running on node: ITAN02

Please select from the following terms:

Please select a Term from the following list:

- \* Spring 16 - All (Spr,Flx,Mini)
- \* Spring 16 - Flex
- \* Spring 16 - Mini
- \*\* Fall 15 - All (Fall,Flx,Min)**
- \*\* Fall 15 - Flex
- \*\* Fall 15 - Dec Mini

Go!

Please select from the following list of

NURA-1301 .OT1 15/1F - Ins: Arista, Vanessa

Once you have selected your course and click Go on the previous step another section will appear that will display information about the course you selected and the students in the course. There is a drop down next to each student that needs to be checked and updated depending on if the student is attending or not attending. When you are ready to certify the roster and send to the Registrar's office Click on the Yes radio button just above the submit button stating that you are ready to certify the roster and officially turn it in to the Registrar's office.

Fall Flex 2015  
NURA1301 OT1 : Nurse Aid H  
Instructor: Arista, Vanessa  
Days: TBA  
Meeting Time: TB:A-  
Meeting Dates: 09/14/2015-12/11/2015

Once you have clicked the Yes radio button and are ready Thank you! submit click the Submit button and you should be done with that course and can proceed to other courses until all have been done.

	Student ID	Fullname	Email	Attendance Status
1.	660-00-7286	De Hoyos Selena	sdehoyos6600@stu.howardcollege.edu	ATTENDING
2.	318-00-5726	Morris Shannon	smorris3180@stu.howardcollege.edu	ATTENDING
3.	145-00-4305	Rivera Madison	mrivera1450@stu.howardcollege.edu	ATTENDING
4.	474-00-2274	Witte Kelcee	kwitte4740@stu.howardcollege.edu	ATTENDING

Check Yes if you wish to certify this roster:

Yes  No

Submit